

MINUTES OF THE BRIDGE PTA EXECUTIVE COMMITTEE MEETING

Held on February 12, 2013 at Tricia Weisberg's home, 69 Prospect Hill Road, Lexington MA

PTA Executive Members Present:

Rebecca Moore (Co-President), Justine Wirtanen (Co-President), Tricia Weisberg (Treasurer), Stephanie Mitzenmacher (Secretary), Nimisha Asthagiri, Sue Kingsbury, Laura Schroeder, Cathy Smith, Christie King

Absent: Lisa Dinsmore

PTA Guest: Becky DesRoches

Proceedings:

- 1) Meeting called to order at 1:35 pm and welcome
- 2) A motion was made by Christie King to approve the Executive Committee Meeting minutes of 1/8/12 and the Executive Committee Special meeting minutes of 1/25/13. Sue Kingsbury seconded the motion. Minutes were approved with a unanimous vote.
- 3) Budget reviewed by Tricia Weisberg, PTA Treasurer.
 - a. The Bridge PTA received the annual \$500 METCO donation.
 - b. PTA Co-President Rebecca Moore requested a net amount for 2012/13 fundraisers, which will be provided by Treasurer Tricia Weisberg.
- 4) Safe Routes to School Update: Due to recent inappropriate conduct at pick up the PTA reviewed and discussed the drop-off and pick-up procedure. SRTS will distribute information on appropriate conduct and procedures.
- 5) Renovation Update: Bridge families can find up-to-date photos on the Bridge PTA website.
- 6) Mini-grants and Technology Allocation Update
 - a. 6 mini-grants were approved.
 - b. Grant money (from the technology budget) for technology related grants was put on hold per a request from Principal Collela.
- 7) PTA Nominating Committee for 2013-14 School Year
 - a. PTA still needs volunteers to step up for board roles.
 - b. Sue Kingsbury requested board members to confirm with current committee members whether or not they will be returning next year.
 - c. Create template for each Committee Chair to submit an Annual Summary via "Drop Box".
- 8) Fundraising Initiatives
 - Stop'n Shop/BoxTops: Ongoing
 - Ends Friday
 - Wilson's Farm Day: Completed March 2013
 - Wishing Well: ongoing
 - The Executive Committee agreed that it would be appropriate to highlight the Wishing Well fundraising initiative at International Night.
 - Parents Social & Silent Auction: Cancelled
 - A committee will be created to begin planning initiatives to make-up for lost revenue due to Parent Social cancellation.

- Stephanie Mitzenmacher and Nimisha Asthigiri agreed to work on this. First discussion will happen before April vacation.

9) Upcoming Events

- Math Night: Feb 12, Clarke
- Cartoonist Bently Boyd (ACT?): March
- Word Night: March 6th and 13, Clarke
- International Festival: March 15, Clarke (NOTE: invite Dr. Ash)
- **5G Spaghetti Dinner for 5th Grade families rescheduled to Sat, April 6, 4-9pm, St Brigid's**
- 5G Family Movie Night: Fri, Mar 1, Clarke
- Science Night: April 4, Clarke
- **Spring Fling/Bridge Community End-of-Year Celebration, Friday, May 31, 5:30-8pm, Clarke**
- Spring Teacher's Appreciation Breakfast (update?)
 - Will be during May teacher appreciate week. One breakfast
- Nature's Classroom/5G Camp: June 10-12, 2013
- 5G Graduation, June 19 (Bridge or Fiske Gym if raining)
- 5G Graduation Party @ Clarke Gym: 5-9pm, June 19
- Last day of school: June 21 (confirm)

10) Communications

a. **B2H/Web Site/Communications**

- Communications Team for next year
 - Discussion of weekly vs monthly newsletter.
 - Formatting of newsletter should be redesigned to accommodate cell phones.
 - Fine Tuning message to room parents for the next school year so there is a clearer understanding of responsibilities. Specify a communications role for each classroom.
 - Discussion of how to better support website/news

Next EC Meeting: Tuesday 3/12/13, 1:30 pm Weisberg residence

Meeting adjourned at 3:00 pm

Minutes submitted by PTA Secretary: Stephanie Mitzenmacher