

## MINUTES OF THE BRIDGE PTA EXECUTIVE COMMITTEE MEETING

**Held on December 11, 2012 at Tricia Weisberg's home, 69 Prospect Hill Road, Lexington MA**

PTA Executive Members Present: Rebecca Moore (Co-President), Tricia Weisberg (Treasurer), Stephanie Mitzenmacher (Secretary), Sue Kingsbury, Nimisha Asthagiri, Guroung Zhu, Laura Schroeder, Lisa Dinsmore, Christie King

Proceedings:

- 1) Rebecca called meeting to order – 1:32
- 2) Motion made to approve 11/15/12 minutes by Sue K. Laura S. seconds the motion. Approved.
- 3) Budget review by Treasurer Tricia Weisberg.
  - a. Fundraising initiatives discussed with the determination that “Square One Art” will need to be moved up in the school year. Committee decided to skip “Sally Foster Wrapping Paper” fundraising initiative due to limited product selection.
  - b. Discussion of reimbursing PTA committee members
    - i. Due to recent large reimbursement requests for some PTA committees the EC decided that expenditures over \$50.00 must be approved in advance by the EC.
    - ii. EC members need share this information with the PTA committees they liaison with.
2. Principal's maternity leave:
  - a. December 14<sup>th</sup> to April 17<sup>th</sup>
  - b. EC will send flowers – Lisa Dinsmore will coordinate.
3. Renovation:
  - a. Glass window for the front foyer will be installed over winter break.
4. Mini Grants:
  - a. Two mini-grants were submitted for iPads. Due to limited funds this year it was suggested that for technology teachers should be encouraged to submit grants to the Lexington Education Foundation.
  - b. Due to the small number of submissions, Laura Schroeder will send out an additional reminder to teachers about submitting mini-grant requests.
5. 5<sup>th</sup> Grade Committee
  - a. Family Movie Night – March 1<sup>st</sup> – Clarke cafeteria
  - b. Spaghetti Dinner – February 8<sup>th</sup> - St. Brigid Church  
**(Note dates/location changes)**
  - c. 5<sup>th</sup> Grade Committee will continue to sell concessions at upcoming events to raise funds.
  - d. 5<sup>th</sup> Grade Committee will arrange for raffle baskets at International Night

6. Fundraising Initiatives:
  - a. Spirit Gear orders are complete and will be distributed before winter break. In future, Spirit Gear will be sold at the beginning of the year.
  - b. Community Service collected approximately 250 gifts. Excel Partners pitched in to close the gap.
    - i. A new committee chair is needed for next year.
  - c. Adult Fundraiser – Pending for April 6th
7. Marketing:
  - a. Discussed whether or not Bridge should have a Face book page.
  - b. Discussed Bridge PTA website.
    - i. Nimisha will look at site user friendliness, linking B2H to the website, and creating a more concise B2H.
8. Recent and Upcoming Events:
  - a. PTA Coffee Connection – To be scheduled for either February 7<sup>th</sup> or 8<sup>th</sup>. Topics will be the PTA nominating committee and possibly having the LPS chair of mathematics discuss math curriculum.
9. Nominating Committee:
  - a. Need suggestions for VPs and co-presidents
  - b. One spot to fill (VP) and a new co-presidents
10. Next EC Meeting January 8<sup>th</sup> Tuesday at 1:30 Tricia's
11. Meeting adjourned at 3:02

Minutes submitted by Stephanie Mitzenmacher, Bridge PTA Secretary.