

## MINUTES OF THE BRIDGE PTA EXECUTIVE COMMITTEE MEETING

Held on September 11, 2012 at 1:30 PM at Tricia Weisberg's home, 69 Prospect Hill Road, Lexington MA

PTA Executive Committee Members Present:

Rebecca Moore (Co-President), Justine Wirtanen (Co-President), Tricia Weisberg (Treasurer), Stephanie Mitzenmacher (Secretary), Sue Kingsbury, Cathy Smith, Laura Schroeder, Nimisha Asthagiri, Christie King, Guorong Zhu

Absent: Lisa Dinsmore

Proceedings:

- 1) Rebecca called the meeting to order at 1:44 PM
- 2) Minutes for the PTA Executive Committee meeting on 8/23/2012 were approved.
- 3) Renovation Update and Teacher Appreciation Initiatives:
  - a. PTA agreed to sponsor refreshments and snacks for teachers working through the weekend to put classrooms together.
  - b. PTA Purchase of IKEA shelves update – The original vote to purchase shelving for Bridge Elementary School did include shipping. The new cost breakdown was discussed and reviewed.
    - i. Motion made by Christie King, 2<sup>nd</sup> by Justine Wirtanen with unanimous approval: The PTA will fund 16 shelving units for 15 classrooms including installation. \$1000 will come from the Teachers' Purse budgetary line item and \$3213.00 will come from the Minigrants budgetary line item.
- 4) Membership Campaign reviewed.
- 5) An update on Committee Char status was given.
- 6) Fundraising Initiatives reviewed:
  - a. Square One Tiles launches week of October 5<sup>th</sup>.
- 7) 5<sup>th</sup> Grade Committee Update: Possible fundraising opportunities discussed.
- 8) Upcoming Events and Meetings:

9/18/12 Lex300 All-School Assembly: rescheduled to December

9/20/12 Curriculum Morning, 8:45 am

9/22/12 Lex300 Town Celebration (High School)

10/5/12 Newcomer's Breakfast, 8:45-10 am, Peg Kastner's home, 133 Shade Street

10/12/12 Fall Parent Social, 7:30 pm, Waxy O'Connor's (confirm) Change to Vinebrook Tavern and tentatively reschedule to November. 14th.

10/15/12 EC & Committee Chair Meeting, 7:30 pm, Wirtanen's home

11/14/12 Fall Parent Social (to be confirmed) at Winebrook Tavern

- 9) Communications reviewed
  - a. B2H Monthly (1<sup>st</sup> Monday), B2H Weekly (2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> Monday)

- b. PTA Special Announcements (as needed) & Bridge Community Bulletin (Fridays)
  - c. Front Foyer (Table & Posters)
  - d. Web Site: Google Calendar, Announcements, Committee Pages
- 10) Enrollment: 520
- 11) Business since this PTA executive committee meeting:
- a. On October 9<sup>th</sup>, 2012, Justine Wirtanen alerted the Bridge PTA Executive Committee that the cost for installing the IKEA shelves would be \$800 over the approved amount and made a motion that the PTA fund the additional costs for a total of \$1400 from the remaining minigrant funds. The board vote was taken via email and was unanimous in favor of the motion.

\*\* Meeting adjourned by Justine Wirtanen at 3:02 pm

\*\* Next Executive Committee Meeting will be on October 15, 2012 at the home of Justine Wirtanen and will include PTA Committee Chairs.

\*\* Minutes Submitted by PTA Secretary Stephanie Mitzenmacher<sup>1</sup>