

## MINUTES OF THE BRIDGE PTA EXECUTIVE COMMITTEE MEETING

Held on February 7, 2012 at 1:08 pm at Tricia Weisberg's home, 69 Prospect Hill Road, Lexington MA.

PTA Executive Committee Members Present:

Rebecca Reynolds Moore (Co-President), Justine Wirtanen (Co-President), Tricia Weisberg (Treasurer), Suzanne Lau (Secretary), Laura Schroeder, Stephanie Mitzenmacher, Victoria Campos, Sue Kingsbury, Guorong Zhu and Cathy Smith.

Guests Present: Nimisha Asthagiri, Lisa Dinsmore

### PROCEEDINGS

#### 1. Welcome

Rebecca called the meeting to order at 1:08 pm.

#### 2. Amended minutes for January 10, 2012 Executive Committee meeting were unanimously approved.

#### 3. Budget Review

Tricia reviewed the budget for 2011-2012.

- a) Received an additional \$290 from Membership and Donations, as well as matched gift of \$400 from Goldman Sachs.
- b) Sally Foster giftwrap raised \$695, well below the budgeted \$5000. This has been a far more successful fundraiser in the past. This year, sales were completely online and it may have been easy to forget to place orders. Would recommend distributing samples next year.
- c) Need to have a Fundraising Committee meeting to discuss fundraising goals for next year. The PTA cash reserve is still substantial enough to carry on activities for a couple more years, but we will need to identify fundraisers to meet our expenditures in the future.
- d) Will sell Spiritgear at upcoming PTA events, including International Festival.
- e) Six approved mini-grants have been submitted for reimbursement so far. Mini-grant committee set a deadline of March 30 for submitting expenses for approved grants.
- f) Teacher's purse - 23 teachers have requested reimbursements to date.
- g) Eco-Bridge will be running a fundraiser.
- h) ACT continues to schedule events.

#### 4. Winter Fling

Winter Fling scheduled for February 10 has been cancelled. Discussed scheduling another community event in the spring around either Field day or a community picnic. PTA will explore hosting a Renovation Celebration before the start of the renovations with Meg Colella and target a date in the first week of April. Format will be simple: pizza, DJ and ice cream to kick-off the renovations.

#### 5. Nominating Committee/PTA election of EC officers for next year

- a) PTA needs a nominating committee to nominate candidates for the election of officers to the EC next year: Co-President (2), Secretary, Treasurer, Vice

- President (5 or 6). Victoria and Suzanne's children will be graduating to Clarke this year. Sue and Stephanie will continue to serve the 2<sup>nd</sup> year of their current 2-year terms in 2012-2013 (Sue will serve her 2<sup>nd</sup> year and Stephanie her 4<sup>th</sup> year on the PTA EC).
- b) The following EC members intend to run for a second 2-year term: Rebecca and Justine for Co-President(s) (next year will be 3<sup>rd</sup> year on PTA EC as PTA co-Presidents for both), Tricia for Treasurer, Laura, Cathy and Guorong for Vice President(s) (next year will be the 3<sup>rd</sup> year on the PTA EC for Tricia, Laura, Cathy and Guorong).
  - c) Current parents interested in joining the EC are Nimisha Asthagiri, Angela Chang (Secretary), and Lisa Dinsmore and Christie King (VP).
  - d) PTA EC will schedule a General Membership meeting on March 6, to elect a nominating committee consisting of Sue, Victoria and Suzanne.
  - e) PTA EC will schedule another General Membership meeting on April 10, 2012 to nominate candidates for the EC offices to be filled for next year. The nominating committee will give 15 day notice of this meeting and the slate of officers to be presented to the general membership.
  - f) A final General Membership meeting will be scheduled in June to elect the officers (according to PTA bylaws).
6. Bridge/Bowman Renovation and 2012 Debt Exclusion Update  
Debt Exclusion funding for the Bridge/Bowman renovations were approved by voters on January 24. The Bridge Site Council has recommended the formation of a Communications Subcommittee to create a smooth and rapid communications channel for parents and facilitate addressing concerns or questions about the renovation.
7. Fundraising Update
- a) Zumba fundraiser with Ami Stix TBD
  - b) Wilson Farms Day will be on March 21.
  - c) Wishing Well is being publicized in B2H and will have more fundraisers in the future.
8. Fifth Grade Committee  
Fifth grade committee graduation plans and yearbook have been approved by Meg Colella and are proceeding.
9. School Technology Needs  
Referring to the January 10, 2012 EC meeting. EC approved a motion to spend approximately \$2500 to purchase 2 ELMO systems for 2 of the Kindergarten teachers, this year. Furthermore the EC proposed to budget and purchase 2 additional ELMOs in 2012-2013 school year for the Music and Art departments. However, upon investigation the ELMO systems without the carts (purchased elsewhere) cost \$750 each, so the EC has decided to purchase 4 ELMOs this year (2 for K grade, Art and Music) instead.
10. Calendar/Upcoming Events  
2/7 Last Family Math Night for 4<sup>th</sup>/5<sup>th</sup> grade

3/9 International Festival  
3/30 5<sup>th</sup> Grade Shakespeare Play  
TBD Renovation Celebration in early April  
TBD Teacher Appreciation breakfasts hosted by K – 2<sup>nd</sup> Grades, 3-5<sup>th</sup> Grades (May 8 is Teacher appreciation Day  
3/31 LEF Celebrate to Educate at DeCordova Museum  
4/22 Earth Day, Celebration at 4/13 Assembly.  
6/9 5<sup>th</sup> Grade graduation Party at Clarke 5:00 – 7:00 pm  
6/14 5<sup>th</sup> Grade Graduation Day, Ceremony and celebration (cake and refreshments)

#### 11. Other Issues

- a) Playground Committee – more 4-square games are needed in the playground. Chris Roy has been waiting for warmer weather to re-paint the playground games. Will recommend painting as soon as possible.
- b) Lexington 300<sup>th</sup> Anniversary Celebration is looking for ways that Bridge can participate in the year-long events.
- c) Ad-hoc School Transportation and Safety Committee (headed by Judy Crocker) is looking for Bridge representative. PTA EC is looking for interested parents.

#### 12. Communications

Aimee Smrz and Rebecca will continue to publish B2H for the rest of the school year.

Meeting adjourned at 2:55 pm.

Next Executive Committee Meeting Date: 1:00 – 2:45 pm on March 6, 2012 at Tricia Weisberg's home, 69 Prospect Hill Road, Lexington MA.

Minutes Submitted by PTA Secretary: Suzanne Lau