

MINUTES OF THE BRIDGE PTA EXECUTIVE COMMITTEE MEETING

Held on April 13, 2011 at 1:35 pm at Conference Room 1, Bridge School, 55 Middleby Road, Lexington, MA.

PTA Executive Committee Members Present:

Rebecca Reynolds Moore (Co-President), Justine Wirtanen (Co-President), Tricia Weisberg (Treasurer), Suzanne Lau (Secretary), Stephanie Mitzenmacher, Victoria Campos, Laura Schroeder, Guorong Zhu and Cathy Smith.

PROCEEDINGS

1. Welcome

Rebecca called the meeting to order at 1:35 pm.

2. Minutes and business conducted between EC meetings

The Minutes for the March 2, 2011 Bridge PTA Executive Committee Meeting and March 9, 2011 General Membership Meeting were unanimously approved. The revised PTA Bylaws were previously unanimously approved at the 3/9/2011 General Membership Meeting.

3. Treasurer's Review/Fundraising review

Tricia reviewed the year-to-date numbers for 2010-2011.

- Teachers Purse and Mini-grant reimbursement deadlines have now passed. Both programs are below budget.
- Wishing Well expenses are being submitted for reimbursement – about \$3300 so far. Raised \$14.5K, used \$8600.
- Several PTA Committee programs/events are funded at \$100 level each year to cover possible expenses.

- School pictures will not have a family picture day next year.
- Fundraising – will examine all fundraisers for the year. Typically fundraisers yielding less than \$100 will be dropped to focus efforts on more successful events. Successful fundraisers may be repeated, but perhaps not on an annual basis. Will continue to try to identify new and interesting fundraisers in the future.
- Work on reducing emails to parents and better define the roles of the Listserv, Important Announcements and B2H in communications.
- Review the calendar to better schedule events and fundraisers throughout the school year.

4. Bridge/Bowman Renovation

- Town Meeting on April 4, 2011 approved the appropriation of funds to design the enhanced renovation of Bridge/Bowman. The EC is looking for greater involvement from parents in the process of the renovation. Possible opportunities to inform parents include a parent table at Field Day (June 10) and the Bridge Family Night in the fall.

5. SPARC/Enrollment Update

- Bridge has 538 students as of 4/13/ 2011
- Enrollment is a separate issue from the renovation. The renovation does not address concern over the increasing enrollment at Bridge. Currently, 67 registered kindergarten students.

6. Upcoming Calendar/Events

- Teacher Appreciation Breakfasts – the electronic sign up is working very well. Last event is on April 27 (4th, 5th Grade).

- Parent Coffee Connection with Tom Plati, Director of Technology LPS presenting an update on Technology in the Lexington Public Schools, will be re-scheduled.

7. Other topics

- Reviewed dismissal procedure: question on why kindergarteners are released early. For car pickup, they end up waiting for the older students anyway.
- Volunteer Appreciation Event – will be held at Field Day (June 10) with dessert and coffee. Order recognition stickers for volunteers.
- PTA Chairperson’s Reception tentatively scheduled for June 2.
- Fish tank – Purchase a larger 29-gallon fish tank and come up with a schedule for populating the fish according to the choices of each grade level (start with out-going 5th graders and current 4th graders before June).
- Committees – Each PTA Executive Committee Liaison needs to contact their committees and ascertain if the current Chair wishes to continue next year or if a new Chair will have to be identified. Send an email with the information to Suzanne, PTA Secretary.
- EC is accepting recommendations for additional PTA EC members for next year. Current officers and EC committee members will continue serving next year (2nd year of two-year term).
- Chess Club – will be starting up shortly at the Cary Library on Thursday afternoons.
- Kids Cooking Green – possible involvement in 2nd grade next year.
- YES program – needs a Chair for next year –email will be sent via room parents to current 3rd grade parents.
- Race to Nowhere – Film will be showing at LHS at the end of this month.

Meeting adjourned at 3:05 pm.

Next Executive Committee Meeting Date: May 4, 2011 1:30-3:00 pm, Conference Room 1 at Bridge School.

Minutes Submitted by PTA Secretary: Suzanne Lau