

MINUTES OF THE BRIDGE PTA EXECUTIVE COMMITTEE MEETING

Held on December 1, 2010 at 1:35 pm at Conference Room 1, Bridge School, 55 Middleby Road, Lexington, MA.

PTA Executive Committee Members Present:

Rebecca Reynolds Moore (Co-President), Justine Wirtanen (Co-President), Tricia Weisberg (Treasurer), Suzanne Lau (Secretary), Victoria Campos, Stephanie Mitzenmacher, Laura Schroeder, Guorong Zhu and Cathy Smith.

PROCEEDINGS

1. Welcome

Rebecca called the meeting to order at 1:35 pm.

2. School Committee Meeting on November 30, 2010, Bridge/Bowman Renovation
The School Committee voted to approve to expand the scope of the Bridge/Bowman Renovation Project from approximately \$14M to \$19.6M. This will expand the project to extend the usable life of the schools to 20-25 years and add additional academic spaces/classrooms, in addition to upgrading the infrastructure and systems in the buildings.

3. Minutes

The Minutes for the November 10, 2010 Bridge PTA Executive Committee Meeting were unanimously approved.

4. PTA Bylaw Amendments

Justine and Suzanne reviewed the proposed changes included in the revised Bylaws to better reflect the local operation the Bridge PTA. The final revised version of the Bylaws will be presented to the general membership for approval at a General Membership meeting scheduled in conjunction with the January Parent Coffee Connection. Copies of the proposed revised Bylaws will be provided upon request.

5. Treasurer's Review

Tricia reviewed the year-to-date numbers for 2010-2011.

- The Virtual Tea/Fall Fundraiser has raised an estimated \$1600 to date
- The School Pictures funds should arrive in January
- Barnes and Nobles fundraiser raised \$450
- ACT/Walk for the Arts an estimated \$7000
- Teachers Purse has spent \$1766 so far, with 15 teachers participating.
- Scholastic book fair is next week; funds earmarked for the library
- The Winter Soiree/Ball Fundraiser is scheduled for Friday, February 4, 2011.

6. Mini-Grant Program

- a) Recommendations

- The mini-grant program received 41 proposals for a total of \$11,827.36. This total exceeds our budgeted amount for grants (\$5000).
- Laura, Victoria, Justine and Rebecca met with Principal Collela to review the proposals and to evaluate their potential impact on the students and staff.
- A list of the proposals and the Mini-grant committee's recommendation was presented to the EC for consideration.
- The EC agreed on the proposals that were recommended for approval (24 grants). Those recommended for partial funding were funded at approximately a 50% level.
- The EC agreed on the proposals that were not recommended for funding (17 grants). Alternate sources of funding were recommended. Two proposals for playground equipment will be funded by the Playground funds.

b) Next Steps

The Mini-Grant Committee will prepare the final list of approved and refused proposals and submit the final total for the grants for approval by vote to the EC as soon as possible. Staff who submitted proposals will then be notified.

7. Parent Coffee Connection

There will be a Parent Coffee Connection on December 7 at 7:00 pm to discuss the Bridge/Bowman renovation. Principal Colella will give the presentation that she made to the School Committee on November 30, describing the expanded scope of the project.

8. Communications

Brief review of our communications and a status check on how we are doing.

9. Other

- Chess Club – requires approval from Superintendent Ash to use school facilities. Was not offered this fall, but may still be possible in the spring.

Meeting adjourned at 3:00 pm.

Next Executive Committee Meeting Date: January 5, 2011 1:30-3:00 pm, Conference Room 1 at Bridge School.

Minutes Submitted by PTA Secretary: Suzanne Lau