

MINUTES OF THE BRIDGE PTA EXECUTIVE COMMITTEE MEETING

Held on September 1, 2010 at 2:05 pm at Conference Room 1, Bridge School, 55 Middleby Road, Lexington, MA .

PTA Executive Committee Members Present:

Rebecca Reynolds Moore (Co-President), Justine Wirtanen (Co-President), Tricia Weisberg (Treasurer), Suzanne Lau (Secretary), Victoria Campos, Stephanie Mitzenmacher, Laura Schroeder, Cathy Smith and Guorong Zhu.

PTA Executive Committee Members Absent: Jean Sabatini

PROCEEDINGS

1. Welcome

Rebecca called the meeting to order at 2:05 pm. Justine reviewed parliamentary procedures for motions referencing Robert's Rules of Order. Cathy will prepare a contact list for the EC.

2. Minutes

The Minutes for the 8/24/2010 Bridge PTA Executive Committee Meeting were amended and approved. Minutes will be posted on the B2H Website.

3. Recap of First Day

a. Incident update

Rebecca provided an update from Principal Colella regarding the police incident that occurred on 8/31/2010 before the start of school: The person apprehended was a drunken high school student celebrating his last day of vacation who decided to relieve himself in the woods next to the Old Res.

b. Teacher Luncheon/Photos, August 30

This event was a huge success and much appreciated by the teachers and Staff. Many thanks to Justine for organizing a great event.

c. PTA Welcome Breakfast August 31st

- There was an excellent turnout at this event. Congratulations to the Jennifer Pawlowski and Susan McNamara for a wonderful event.
- EC proposed asking Jean Sabatini to be the "Thank You Person" for the PTA.
- Approximately 80 memberships were received.
- Stephanie will organize handout for K outreach to recruit room parents and more committee sign-ups since K-parents missed

most of the Welcome Breakfast while in classes. This will be distributed with Fall B2H.

- Suzanne will post committee lists in Front Entry to encourage sign-ups.
- Suzanne passed around List of Committees and Chairs for PTA Liaison sign-up.

- d. B2H Fall printed edition is ready for distribution on 9/2 (520 students + 85 staff + 100 additional ~ 700 copies) Archana Dubey will photocopy and distribute.

4. Budget Review & Approval (Tricia Weisberg)

MOTION to review the PTA Budget for 2010/2011 school year.

- a. Art Line item/Art Room needs – Ms. Murray has changed Art rooms and needs 3 stools, 2 drawing table stools, a cart for the printing press and a larger utility sink and faucet. No funds are available from the school district at this time. MOTION to add \$200 in Expenses for Art Room supplies to the Budget was seconded and approved unanimously.
- b. Directory order increase after Sept 30: Directories cost \$5 until September 30, after that the price increases to \$10.

MOTION to approve the amended budget, seconded and approved unanimously. The Budget will be presented at the next General Membership meeting for approval. This will take place at the next PTA Coffee tentatively set for October 13, 2010, 8:45 am at Bridge School.

5. Upcoming Events

- a. Open House/Classroom Visitation, September 15, 8:30-9am
- b. Back to School/Curriculum Night, Sept. 23, 6-7:30pm - Parent only event
- c. National Geographic Map/Pizza Night, Sept. 28, 5:30-7:30pm
Map will be at Bridge from 9/21-9/29. ACT is bringing African performers for the school assembly that week. Fifth Grade Activities will sell the pizza and water.
- d. PTA Coffees
These will be scheduled for the 2nd Wednesday of the month at 8:45. First coffee will be on October 13 and will invite Dr Ash. Diversity was also suggested as a topic.
- e. School Pictures, Sept. 20 (Clare Sweeney)
- f. Newcomers Breakfast, Sept 30, 8:45 am at Tricia's house

6. MiniGrants Program (Victoria Campos & Laura Schroeder)

Deadline: October 30, 2010 for proposals.

7. Fundraising

Encourage teachers and staff to use the Wishing Well for classroom equipment and supply needs beyond the scope of the PTA. Rebecca and Justine will look into how to organize fundraising efforts this year.

8. Enrollment (Stephanie Mitzenmacher)
 - a. Stephanie submitted a copy of the response from Dr. Ash dated August 23, 2010 to a letter that she sent him requesting certain information regarding students from Avalon Bay at Lexington Hills on August 16, 2010.
 - b. The next School Committee meeting is on Tuesday, September 7, 2010 at 7:00 pm, Cary Hall. Enrollment is on the Agenda at 8:00 pm. Bridge parents are encouraged to attend.

Meeting adjourned at 3:12 pm.

Next Board Meeting Date: October 6, 2010 1:30-3:00 pm, Conference Room 1 at Bridge School.

Minutes Submitted by PTA Secretary: Suzanne Lau